



MEMORANDUM

Agenda Item No. 2(B)2
December 18, 2007

TO: Dianne Davis
Agenda Coordinator
County Manager's Office

DATE: December 12, 2007

FROM: Kay Sullivan, Director
Clerk of the Board Division

SUBJECT: Mayoral Appointment of
Director for Office of Capital
Improvements

The attached Mayoral appointment memorandum was received by the Clerk of the Board Division on December 12, 2007, at 3:05 P.M.

Pursuant to Section 2-1 of the Code, please place this item on the next regularly scheduled Board of County Commissioners' agenda of December 18, 2007, under the Mayoral reports section, for the Commission's consideration.

KS:fed
Attachments

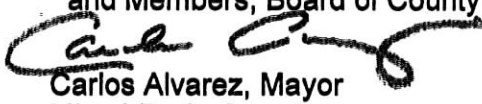
cc: Honorable Carlos Alvarez, Mayor
Honorable Bruno A. Barreiro, Chairman, Board of County Commissioners
Robert A. Cuevas, County Attorney
George Burgess, County Manager

Memorandum



Date: December 12, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: 
Carlos Alvarez, Mayor
Miami-Dade County

Subject: Mayoral Appointment - Office of Capital Improvements Director

CLERK OF THE BOARD
2007 DEC 12 PM 3:05
CLERK, CIRCUIT & COUNTY COURTS
MIAMI-DADE COUNTY, FLA.
#1

Pursuant to the authority vested in me under the provisions of Section 2.02 C and D of the Miami-Dade County Home Rule Charter, I hereby appoint Johnny Martinez, Jr., P.E. to the position of Director, Office of Capital Improvements.

Throughout his 20-year career with the State of Florida Department of Transportation, Mr. Martinez has acquired extensive knowledge in the acquisition of real estate for transportation projects and has been responsible for designing, constructing and maintaining transportation improvement projects to the State Highway System in Miami-Dade and Monroe Counties. As the District Secretary for the State of Florida Department of Transportation District VI, Mr. Martinez is responsible for the coordination and development of capital programs at the local, state and federal levels and manages an annual budget of approximately \$2.6 billion five-year work program.

Please join me in congratulating Mr. Martinez. His resume is attached for your reference.

Attachments

c: Honorable Harvey Ruvin, Clerk, Circuit and County Courts
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit
Honorable Kathy Fernandez-Rundle, State Attorney
Honorable Bennett Brummer, Public Defender
Robert A. Cuevas, County Attorney
George M. Burgess, County Manager
Denis Morales, Chief of Staff, Office of the Mayor
Assistant County Managers
Department Directors
Marvin O'Quinn, President Public Health Trust
Robert Meyers, Executive Director, Commission on Ethics and Public Trust
Christopher Mazzella, Inspector General
Charles Anderson, Commission Auditor

John Martinez
9491 S.W. 97th Street
Miami, Florida 33176
(305) 412-0553 Home
(305) 470-5197 Work

Professional Experience FDOT District VI

District Secretary

5/03 to present

This is a senior management position reporting directly to the State Secretary of Transportation. This position is responsible for roadway and bridge planning, design, construction and maintenance on the State Highway System in Miami-Dade and Monroe Counties. This position oversees the management of a workforce of approximately 570 employees and countless contractors and consultants secured to carry out much of the work on our roadways. Represents the Department to the general public and all outside groups and organizations. Responsible for the coordination and development of programs at the local, state and federal levels. Manages annual budget of approximately \$2.6 Billion Five-Year Work Program.

The specific responsibility as defined by Statute is the "...efficient operation and administration of that district." This is accomplished by independent action within the district and by coordination through the Department's Executive Board. This Board is established by administrative action and is composed of the Secretary, Assistant Secretaries and all of the District Secretaries. It is responsible for the development, review and recommendation for final action by the Secretary of all Department policy related to the implementation of the Department's mission.

District Director of Production/Transportation Development 2/95 to 5/03

This is a senior management position reporting directly to the District Secretary. In his absence, the District Secretary has delegated to me the authority to act on his behalf. This position supervises the design of roadways and bridges, and the acquisition of real estate for transportation projects.

Responsibilities: Accountable for all pre-construction activities for transportation improvement projects in order to provide balanced contract award levels in accordance with projected funding capacity. Manages personnel (approximately 170 employees and declining) and resources to optimize Department objectives in District Six. Operates yearly budget of approximately 12 million, consultant acquisition budget of approximately 40 million, R/W land acquisition budget of approximately 35 million and a construction-letting plan of approximately 120 million.

Responsible for the supervision and management of the following functional areas: Internal Design, Consultant Management, Right of Way, Miami Intermodal Center (MIC) program, and Environmental Management.

District Consultant Management Engineer

2/91 to 2/95

This is a Select Exempt Department Head position reporting to the Director of Production and directly supervising the Freeway and Urban Design Units and the Professional Services Unit (15 employees).

Responsibilities: Administration of the District's Consultant Management Unit to produce final construction plans and contract documents with consultant resources.

Assistant District Construction Engineer

4/87 to 2/91

This position reports directly to the District Construction Engineer and supervises both in-house and consultant residencies along with the District Compliance Officer.

Responsibilities: To assure that all construction projects are built in accordance with plans and specifications. Reviews and makes recommendations with respect to construction claims.

Senior Project Manager

12/85 to 4/87

Responsibilities: To manage major expressway transportation projects prepared by consultants. Examples: The widening of I-95 from U.S.-1 to the Golden Glades Interchange, including an HOV lane, the S.R. 112 ramps into the MIA, the widening of the Palmetto Expressway and upgrade of all the interchanges from U.S.-1 to Gratigny Parkway.

Private Sector Experience

6/77 to 12/85

As a registered Professional Engineer and prior to joining the Florida Department of Transportation, positions held included Highway Department Head for H.J. Ross and Associates, Senior Project Engineer and with Metric Engineers, and Senior Program Manager with HNTB Engineers.

With the Consulting Engineering firms, responsibilities included preparing technical proposals and design for government projects, directing all civil engineering work for private developments, including fee schedules and staff hour projections and the preparation of monthly billings.

Education

Bachelor of Science in Civil Engineering 5/76
University of Miami, Coral Gables

Associate in Arts 5/73
Miami-Dade College

Professional Memberships and Registrations

State of Florida Professional Engineer #24184

Board Membership

Miami-Dade Metropolitan Planning Organization
Miami-Dade Expressway Authority
South Florida Regional Transportation Authority
Advisory Council for Engineering at Florida International University